

A message from the school principal,

Hello, Families!

I hope that each of you have been well and are gearing up for the Holiday Season that is upon us! As we prepare for Thanksgiving Break in a couple of weeks, we want to make sure that all students are continuing to engage in their classes each day. Here are reminders of the student academic expectations that they should follow for in-person and virtual:



Category	Student Expectations for Virtual Instruction	Student Expectations for In-Person Instruction
Safety Protocols	<ul style="list-style-type: none"> Students find a safe and non-distracting space to engage in virtual learning each day Students only engage with their teacher on the Microsoft Teams platform Students engage with sites provided by the teacher Students keep the passwords to their accounts private Students send private messages only to teachers 	<ul style="list-style-type: none"> Families/Students should complete the Health Check in Skyward each day before arriving at school Temperature is checked each morning before entering building/exiting parent's car Wear mask at all times when in the building, on the bus and waiting for rides to arrive (Exception: eating lunch or appropriately distance for outside mask break) Students send private messages only to teachers
Arrival/Beginning of Class	<ul style="list-style-type: none"> Students log on to Microsoft Teams prior to 7:45 AM each morning Check Hoffman Student Page for any updates and prepare for Block 1 	<ul style="list-style-type: none"> Students arrive to class prior to 7:45 AM each morning Sit in assigned seat Check Hoffman Student Page for any updates and prepare for Block 1
Engagement during Class (Synchronous)	<ul style="list-style-type: none"> Students have on cameras to show full face and appropriate background Students listen and respond appropriately to teacher Students only access the web pages given by the teacher 	<ul style="list-style-type: none"> Students listen and respond appropriately to teacher Students only access the web pages given by the teacher Students put away headphones unless instructed by the teacher
Asynchronous Expectations	<ul style="list-style-type: none"> Students complete independent assignment and asks teacher for additional assistance as needed 	<ul style="list-style-type: none"> Students complete independent assignment and asks teacher for additional assistance as needed
Assignment Completion and Turning in Assignments	<ul style="list-style-type: none"> Students attempt and complete all assignments Students turn in all assignments at the end of class or by due date 	<ul style="list-style-type: none"> Students attempt and complete all assignments Students turn in all assignments at the end of class or by due date
Advisory Time	<ul style="list-style-type: none"> Students log back on at 10:45 AM to prepare for Advisory Students attend Advisory each day as they know it is a class just like their core subjects Students engage in activity of the day (SEL, Circle, Core Value, Family Gathering or Clubs) 	<ul style="list-style-type: none"> Students engage in activity of the day (SEL, Circle, Core Value, Family Gathering or Clubs) Students only use laptop when instructed to do so
Dress Code Policy	<ul style="list-style-type: none"> Students wear attire that is appropriate for others to see 	<ul style="list-style-type: none"> Students follow on campus Free Dress Policy for whole 20-21 school year Students receive consequence for continuous non-compliance of dress code policy

It is important that students follow these expectations daily so we can ensure we are able to reach their academic needs.

Monday	Tuesday	Wednesday	Thursday	Friday
11/16	11/17	11/18	11/19	11/20
	Coffee Talk w/ Principal 9:00 AM (Microsoft Teams)			
Thanksgiving Break 11/23-11/27				

Schedule for Next Week:

We hope to see you next week during our Virtual Coffee Talk!

Justin West
Principal

Coffee Talk with Principal

Tuesday, November 17th

9:00 – 9:45 AM

Microsoft Teams

Next week, families and parents will have the opportunity to engage with Mr. West as he hosts his “Coffee Talk with the Principal”. The event will take place virtually on Microsoft Teams at 9:00AM. During that time, he will give updates on our student engagement, students' safety, and more information regarding this new virtual reality. There will also be time for parents to ask questions. Translation will be provided. If you have any questions, please contact our front office at hoffman@yesprep.org or call (713) 924-5400.

[Microsoft Teams Link to Join](#)

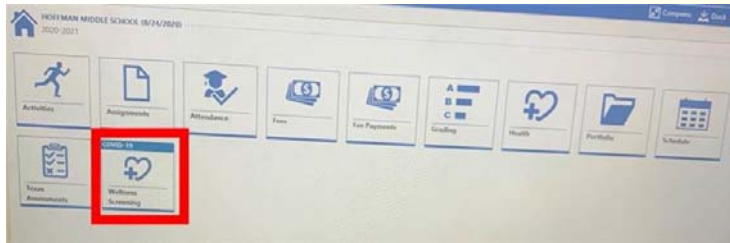


Daily Student Health Check

Families should complete the daily health for their students who are coming to campus each day. It is an additional step all campuses take each day to ensure that students are coming to campus only if they feel well enough to do so.

Step	Details and Guidance
1. Complete Daily Health Check	<p>Complete the Daily Health Check in Skyward online or mobile before leaving home for school.</p> <p>Skyward Access / Instructions / Instrucciones</p> <ul style="list-style-type: none"> If the answer to any question is YES, your student must stay home, and you should notify your school and healthcare provider. A student who must remain off campus will shift to online learning at home if they feel well for schoolwork.

Students can also fill out the form by logging in and going to the “Wellness Screening” tile in Skyward:



We will start giving incentives to students for completing this step each morning, so please do it every day!

Free Dress Policy for the rest of the semester

Free Dress

Expectations

- T-shirts are acceptable, however all clothing and accessories must be school appropriate.
- Any YES Prep Shirt
- College T-shirts and Outerwear
- T-shirts do not include lewd, vulgar or obscene images
- No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or spaghetti straps for any student.
- No bare midriffs (past shirts) allowed for any student.
- No open-toed shoes
- Blue jeans should not have holes, rips, tears or streaks
- No sweatpants, leggings or athletic wear

Accessories

- Religious head coverings are permitted/allowed.
- Hats, bandanas and sunglasses are not permitted/not allowed.
- Students may wear a variety of hairstyles and colors.
- Make-up and/or acrylic nails are allowed for any student.
- Pierced ears are allowed.

Reminder: No sweatpants. Biker shorts, or workout gear is **NOT** allowed to be worn at school. Dresses and skirts must be knee length.

Also all backpacks must be clear or mesh.

Need Support or have Questions

If you need support, you can email us at hoffman@yesprep.org. Emails sent to that address will go to multiple members of the Front Office and we will answer you.

Follow us on Facebook (this is an open webpage as well, so you do not need to Facebook to see updates): facebook.com/yesprephoffman

Follow us on Instagram: [@yesprephoffman](https://www.instagram.com/yesprephoffman)

Check out our Website: hoffman.yesprep.org

Schedule Next Week

Monday	Tuesday	Wednesday	Thursday	Friday
A	B	A	B	A